

School Board Meeting Minutes

INDEPENDENT SCHOOL DISTRICT #912

MILACA, MINNESOTA 56353

Monday, July 16, 2018 6:30 pm

Area Learning Center Meeting Space

A regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held at the Milaca Area Learning Center meeting space on Monday, July 16, 2018, for the purpose of discussing board business.

The meeting was called to order at 6:30 p.m. by Chairperson Jeff Larson.

Upon roll call the following members were present: Jere Day, Todd Quaintance, Bryan Rensenbrink, Aimee Struffert, Jeff Larson. Those absent: Brandon Baker. Superintendent Tim Truebenbach was also present.

Changes to Agenda:

VI. Presentations

2. Election – Enclosure added

VII. Approval of the Consent Agenda

D. Personnel Items

1. New Positions

- d. Hire Eric Tye, Head JV Football Coach (addition)
- e. Hire Donna Olson, Grade 2 Long Term Substitute (addition)

3. Resignations / Retirements / Seasonal Layoff / Termination

- e. Termination of Kiana Goplen, Wrap Around Care Supervisor (title clarification)
- f. Accept the resignation of Jeremy Dahlen, Cleaner (addition)

4. Staff Leave Requests

- a. Revision to leave request of Erica Reiners (addition)

J. Approval of the Athletic Training Program Service Agreement with Fairview Health Services (addition)

K. Approval of the Agreement with Lakes and Pines Head Start Program for 2018 – 2019 (addition)

IX. Items on Which Board Discussion and Action is Requested

- D. Resolution to Approve the 10-Year Facility Plan (action item modified to a resolution)

XI. Superintendent and Board Member Items

B. Board Member Items

1. Superintendent Evaluation (addition)

Motion by B. Rensenbrink, second by J. Day, to approve the agenda with the above changes. Motion carried.

Public Forum

No one spoke at public forum.

Committee Reports

J. Larson reported at the July 9 Committee of the Whole meeting, administration presented on the topic of bullying and the board listened to community comments and concerns.

J. Larson reported on July 16 the Superintendent Evaluation Committee reviewed the evaluation materials. A letter was drafted and shared with the superintendent regarding the evaluation.

Presentations

Rob Brown, from Nexus Solutions, presented updates to the potential projects, including options for future expansion. The updates were requested by the board the June meeting.

Consent Agenda

Motion by T. Quaintance, second by B. Rensenbrink, to approve the consent agenda.

- Approval of the minutes from the June 18, 2018 Regular Meeting
- Approval of check numbers 645945 through 646105 and wire transfers
- Approval of transfers from PMA to First National Bank: \$500,000 on 6/14/18, \$300,000 on 6/18/18, \$500,000 on 6/28/18; \$500,000 on 6/29/18

- Hire Tonnie Huonder, Summer Food Service, \$13.72/hour, hours vary, effective June 4, 2018
- Hire Leigh Vivant, Summer Food Service, \$20.40/hour, hours vary, effective June 4, 2018
- Hire Kelly Neubarth, Summer Food Service, \$13.72/hour, hours vary, effective June 26, 2018
- Hire Eric Tye, Head JV Football Coach (replacing Evan Bartlett), BA+20, Step 8, \$3,555.16, effective August 13, 2018
- Hire Donna Olson, Grade 2 (Long Term Sub for Erica Reiners), MA+20, Step 15, \$13,415.95, effective August 27 – October 12, 2018
- Accept the resignation of Sarah Ploeger, School Board Member, effective June 18, 2018
- Accept the resignation of Karen Beckman, Physical Education Teacher, effective June 30, 2018
- Termination of Karen Feters, Wrap Around Care Aide, effective July 9, 2018
- Termination of Jamie Grimm, Wrap Around Care Aide, effective July 9, 2018
- Termination of Kiana Goplen, Wrap Around Care Supervisor, effective July 9, 2018
- Accept the resignation of Jeremy Dahlen, Cleaner, effective July 20, 2018
- Revision to the leave request for Erica Reiners, approximately July 16 – October 12, 2018 (previously approved end date: October 15, 2018)
- Third reading and approval of Policy 905 - Advertising
- Approval of the 2018-2019 Central Minnesota Adult Basic Education Consortium Membership
- Approval of the 2018-2019 MSBA Association Dues and Policy Services Renewal, \$6,714.00
- Approval of the 2018-2019 Membership with Resource Training & Solutions, \$4,469.95
- Approval of 2018-2019 Contract for Planning & Implementation Project Coordinator MNDH Grant with Amber Kent
- Approve the Athletic Training Program Service Agreement with Fairview Health Services
- Approval of the agreement with Lakes and Pines Head Start Program for 2018 - 2019

The consent agenda was unanimously approved.

Principals/Directors/Coordinators Report

There were no reports from the High School Principal, Elementary Principal, Curriculum and Instruction Coordinator, or the Assistant Principal of Student Activities.

The Community Education Director/Facilities Manager provided a report for the board to review in his absence: students who registered for the Prairie Fire Theater program will present Aladdin on July 20-21; answered facilities questions originating from the July 9 Committee of the Whole meeting. A copy of the report will be provided to the community member who asked the facilities questions.

The Business Manager presented the financial picture of the district.

Items on Which Board Discussion and Action is Requested

Election of clerk to fill vacancy resulting in the resignation of Sarah Ploeger. B. Rensenbrink nominated A. Struffert as Clerk. J. Day seconded the nomination. A. Struffert appointed as Clerk by white ballot vote, 5:0:1.

T. Quaintance thanked Sarah Ploeger for her service as a member of the school board and her role as clerk.

Motion by B. Rensenbrink, second by T. Quaintance, to approve the Treasurer's Report. Motion carried.

Board Member T. Quaintance moved the adoption of the following resolution:

Resolution Establishing the Procedure and Schedule to Fill a School Board Vacancy by Appointment

WHEREAS, a vacancy exists on the School Board due to the resignation of board member Sarah Ploeger; and

WHEREAS, the vacant position expires on the first Monday in January, 2019; and

WHEREAS, Minnesota Statutes §123B.09, subd. 5b requires that the vacant School Board position be filled by appointment by the School Board until the next general election.

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 912 as follows:

1. The School Board will appoint an individual to serve on the School Board until a successor is elected at the next general election.

2. The School District has placed a statement on the School District's website announcing that a vacancy exists on the School Board and that individuals interested in being considered for appointment may submit an application, which will be available on the website on July 17, 2018.

3. The School Board authorizes Sara Phillippi to accept applications from individuals interested in appointment to the vacant School Board position beginning on July 17, 2018 and ending on August 1, 2018.

4. A special School Board meeting shall be held on August 9, 2018 at 7:00 p.m. to interview all eligible individuals who have submitted complete applications for the Board position, and the Board may identify an applicant to recommend for appointment at the School Board's next regular meeting on August 20, 2018.

5. The appointment to the vacant position shall be made at the School Board's regular meeting on August 20, 2018 by resolution adopted by a simple majority vote of a quorum of the School Board and entered into the minutes. The appointment shall be effective on the 31st day following the School Board's resolution making the appointment, absent receipt of a valid petition rejecting the appointee in compliance with the requirements under Minnesota Statutes §123B.09, subd. 5b(b).

The motion for the foregoing resolution was seconded by A. Struffert.

The following voted in favor of the resolution: J. Day, T. Quaintance, B. Rensenbrink, A. Struffert, J. Larson

The following voted against the resolution: none

The following was absent: B. Baker

WHEREUPON said resolution was duly declared passed and adopted.

Resolution to approve the 10-year facility plan. Moved by Board Member B. Rensenbrink supported by Board Member J. Day to approve the Long-Term Facilities Maintenance Revenue Plan as presented and allow the Business Manager to submit a Long-Term Facilities Maintenance Plan (10 Year Plan) with the appropriate finance codes to the Commissioner of the Minnesota Department of Education.

The following voted in favor of the resolution: J. Day, T. Quaintance, B. Rensenbrink, A. Struffert, J. Larson

The following voted against the resolution: none

The following was absent: B. Baker

Whereupon said resolution was duly declared passed and adopted.

The Board reviewed the enrollment numbers.

Superintendent and Board Member Items

Superintendent Truebenbach reported he and the principals will attend a MDE training on Instruction Feedback Observation. An open enrollment ad is in the paper and he has received calls in response to it.

Superintendent Truebenbach is working with Beth Crook regarding Family TIES services. Milaca will be members of the collaborative but will not pay the additional \$14,000 for services. Superintendent Truebenbach and Ms. Cook are meeting to determine what services will be available to Milaca with no added cost.

Superintendent Truebenbach provided a school board calendar breaking down what items are covered at regular meetings by month, a legislative summary document, and a 2017-18 fund raising report for board reference and review. Superintendent Truebenbach also requested scheduling a student achievement meeting and recognized Sarah Ploeger for her service as clerk to the board and as a board member.

Board Member Items:

T. Quaintance made a motion, second by B. Rensenbrink, to pull from the consent agenda the approval of the Athletic Training Program Services Agreement with Fairview Health Services for purpose of reconsideration. Motion carried to pull the item from the consent agenda for reconsideration. Motion by A. Struffert, second by T. Quaintance for the purpose of discussion, to approve the Athletic Training Program Services Agreement with Fairview Health Services. T. Quaintance has concerns about the non-solicitation clause in the contract. Motion by B. Rensenbrink, second by J. Day, to postpone indefinitely. Motion carried.

The board reviewed the Student Activities Accounts.

The board reviewed the second reading of Policy 714 – Fund Balances.

Motion by J. Day, second by B. Rensenbrink, to adjourn. Motion carried. Meeting adjourned at 8:11 p.m.

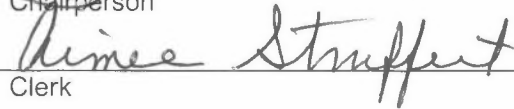
Respectfully submitted,



Chairperson

August 20, 2018

Date



Clerk

August 20, 2018

Date